

ADVERTISEMENT NOTICE

Applications are invited from eligible candidates on prescribed format for engagement purely on contractual basis in the office of Chief Operating Officer, Himayat Mission Management Unit, JKRLM, J&K for filling up of the below mentioned post:-

Name of the post	No of post	Prescribed Qualification	Salary structure per month
State Project Manager (IT & Biometrics)	01 (One)	<p><u>BE in Computer Science/B.Tech Computer Science/MCA</u></p> <ol style="list-style-type: none"> Minimum 07 years post qualification experience in Information and Technology Field. Experience in design, project management of medium scale, IT system is required. Experience with Government shall be preferred. <p align="center">Scope of work</p> <p>Monitoring of registrations of beneficiaries on AEBAS portal and cross checking attendance records of trainees; maintenance of database (offline as well as online); monitoring and validation of CCTV records of trainees as imparted by PIAs, monitoring and updation of Himayat Official website; preparation and submission of monthly reports as per the formats of MoRD; Gol, Govt. of J&K and other stake holders; handling of Kaushal Bharat; exam, monitoring and execution of various web as well mobile apps of MoRD like Kaushal Panjee; Kaushal Aapti via PIAs of DDU-GKY; monitoring of websites of various PIAs; carry out of various IEC activity; monitoring and run the social media platforms of HMMU; updating apprise the authorities about news/viral videos on social media about the scheme; and Impart web portals/mobile apps of DDU-GKY related trainings to HMMU/PIAs etc.; and any other scheme related tasks assigned by HMMU.</p>	Rs.60,000.00 (Sixty Thousand) Consolidated

The eligible candidates shall submit their application forms along with self-attested copies of all the relevant testimonials/documents by or before 20th June, 2022 only through registered/speed post with POD (Proof of Delivery) or personally in the office of Chief Operating Officer, Himayat Mission Management Unit at H.No 16 A/D, near Green Belt Park) Gandhi Nagar, Jammu 180004. Incomplete application shall be rejected without informing the reasons of rejection to the candidates. However, the candidates who have already applied against the post vide Advertisement Notice No.COO/JKSRLM/HMT/51/2018/06 Dated 18.01.2019 of this office need not to apply again.

[Handwritten signature and initials]

Terms and Conditions for engagement:-

The engagement shall be purely on Term Contractual Basis, initially for one year only, terminable at one month's notice from either side. The extension shall be subject to the need of the Mission and the performance of the incumbent in terms of achievements of targets so fixed by the Mission.

1. The candidate shall fulfil all the eligibility criteria mentioned for the post.
2. The candidate should be a domicile of the Union Territory of Jammu & Kashmir as defined in terms of S.O. 166 Dated 18.05.2020 issued by the General Administration Department, Government of Jammu & Kashmir. The candidate must possess domicile certificate issued by the competent authority on the format prescribed for the purpose on or before the last date of submission of application form.
3. The age criteria shall be same as applicable in J&K Government Service.
4. The selected candidates shall have to file an affidavit in the shape of undertaking (duly attested by the 1st Class Judicial Magistrate) to the effect that they will not claim any entitlement for absorption in the Govt. service at any stage of their engagement or thereafter at the closure of the project. He/she is ready to serve in move office or any part of the Union Territory of Jammu and Kashmir or such place where operations of the society are conducted.
5. There should not be any case of criminal nature pending against the candidate in any police station/crime branch/vigilance or any other organization or in any court of law.
6. The candidate has to appear in the written test/interview accompanied with original relevant testimonials/documents.
7. The nature of the post may require to move on six monthly basis from Srinagar to Jammu and vice-versa.
8. Extension in the period of contract may be accorded only after consideration and recommendation of the Performance Evaluation Committee to be set up by the Chief Operating Officer, Himayat, Mission Management Unit, JKRLM.
9. The Himayat Mission Management Unit, JKRLM reserves the right to cancel the selection process at any stage.

Sd/-

(Deepika K Sharma) JKAS
Chief Operating officer,
Himayat Mission Management Unit,
Jammu & Kashmir Rural Livelihoods Mission, Jammu

APPLICATION FORM

1. Name of the post applied for : **STATE PROJECT MANAGER** (IT & Biometrics)
2. Advertisement No. _____
3. Name of the candidate(In Block letters) _____
4. Father's Name(in Block letters) _____
5. Mother's Name (in Block letters) _____
6. Marital status: _____
7. Permanent Address : _____

Paste your recent colored photograph, self-attested (Don't staple) & Attach 1 passport size

8. Postal Address : _____
9. Date of Birth as per Matriculation Certificate : _____
10. Age as on 01/01/2022 _____ years _____ months _____ days
11. Gender- Male/Female
12. E-mail. Id _____
13. Mobile No. _____ Tel. No. _____
14. Qualification

Name of Examination	Year of passing	Board/University	Stream	Marks Obtained	Maximum Marks	%age

Experience

S. No.	Name of the Institution	Experience		Details
		From	To	

15. Self-attested photocopies of the documents are enclosed:

X

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1. _____ 2. _____ 3. _____
4. _____ 5. _____ 6. _____

I hereby declare that

1. The statement made/information furnished in the application form and the enclosures submitted by me are correct.
2. I have not concealed any information and in the event of the particulars or information given herein above is found incorrect or false, my candidature for the post applied shall be cancelled.
3. In the event any mis-statement/discrepancy is found at the time of recruitment or at later stage, my service shall be liable for the termination.
4. I also understand that if any at stage I am found by selection committee to have used unfair means in the interview/test or to have violated any of the rules/regulation governing the conduct of selection process, my candidature can be cancelled or to be declared to have failed by the selection committee at its sole discretion.

Signature of the candidate

